**jamk**

29.5.2020

**Progress of the Master's Thesis Project**

**Research-based development (5 cr)**

- Enrol in the course.
- Prepare a topic proposal for the thesis by using an electronic topic proposal form after completing the course.
- You will be assigned a principal thesis tutor.
- Enrol in the 'Master's thesis' course implementation in your own field of study.

**1 Thesis planning (7 cr)**

- Review the reporting instructions and evaluation criteria.
- Familiarise yourself with the good scientific practice and ethical conduct, data protection and copyrights.
- Prepare the thesis, complete with appendices.
- The principal tutor accepts your thesis plan.
- Participate in the library's information search training.
- Conclude a contract on the thesis with the party commissioning the thesis and enclose a confidentiality agreement concerning the thesis appendices, if applicable.
- Check whether a research permit is needed.
- Familiarise yourself with the processing of research data.
- Your principal tutor is responsible for small group and individual guidance.

**2 Research writing (3 cr)**

- Before attending the implementation, familiarise yourself with the sources and write 3 to 5 pages of text.
- From the offerings of the Language Centre, select the implementation that best suits your thesis writing schedule.

**3 Thesis implementation (10 cr)**

- Start the practical implementation of the thesis according to your plan.
- Your principal tutor is responsible for small group and individual guidance.

**4 Thesis reporting and assessment (10 cr)**

- Agree with your principal thesis tutor on the preliminary examination of the first draft of your thesis.
- Agree with your principal thesis tutor on the sending of your thesis to the plagiarism checker.
- Report your thesis to the thesis work group evaluation meeting. Return your thesis, self-evaluation and the commissioner's statement.
- The principal tutor (1st examiner) and the 2nd examiner will issue a joint statement on the thesis.
- Present your thesis in accordance with the instructions of your degree programme.
- Report to your principal tutor for the maturity test and agree upon the date and time for writing it.
- The thesis work group evaluates your thesis and confirms the grade awarded for it.
- Publish your thesis in Theseus and archive it in JAMK's electronic archive.